



“We Care for What Really Matters!”



Invites Applications for the Position of **Notre Dame Site Supervisor**

**Permanent Full Time Position
Competitive Salary Range: \$30.50-\$34.10
Group Benefit Package
Registered Retirement Savings Plan**

The Ideal Candidate will have:

- Must have a Diploma in Early Childhood Education - Registered with the College of Early Childhood Educators
- Excellent knowledge of current Child Development Theories and Practices, Early Identification and Intervention and of all Relevant Legislation, Policies and Procedures
- Must be bilingual in English and French
- Knowledge of Financial and Human Resource Management
- Administrative and Computer Literacy Skills
- Effective Analytical and Problem Solving Skills
- Effective Written, Planning, Organizational and Time Management Skills
- Current Standard First Aid Certificate and Infant/Child CPR
- Current Vulnerable Sector Police Check
- Health Assessment and Current Immunization
- Use of own vehicle

Qualified Applicants are asked to submit an expression of interest letter and updated resume to:

**CHILD CARE ALGOMA HUMAN RESOURCES DEPARTMENT
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7 ~ Fax: 705-945-8735
Email: tbruno@childcarealgoma.ca**

Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources at tbruno@childcarealgoma.ca.