



*"We Care for What Really Matters!"*



## Invites Expressions of Interest for the Position of **Registered Early Childhood Educator / Early Childhood Educator Assistant**

- **Casual Supply Positions Available**
  - **Various Sites in Sault Ste. Marie, Echo Bay, Desbarats & Thessalon, Ontario**
  - **Working with Infants, Toddlers, Preschoolers, and School Age Children**
  - **Salary: \$19.20 - \$24.00 (based on education and experience)**

Child Care Algoma is a non-profit agency dedicated to being a leader in providing quality programs which support healthy early childhood development. It is our vision to play a critical role in strengthening relationships with children and families that sets the foundation for healthy growth and development.

Child Care Algoma invites applications for the position of Casual Supply Registered Early Childhood Educator/Educator Assistant. Through environments that foster active learning, autonomy and sense of responsibility, security and belonging, the Registered Early Childhood Educator will provide children from birth to age 12 with opportunities that support social competence, cognitive development, language development, physical health and well-being, communication and general knowledge.

We are currently hiring for several casual supply positions within our Early Learning and Care Programs. We have multiple locations with vacancies across Sault Ste. Marie, Echo Bay, Desbarats, and Thessalon, Ontario. Our programs are open Monday-Friday with hours between 7:30am and 5:30pm.

### ***Core Responsibilities:***

- Provide support for a high quality program for children.
- Support the four foundations for learning as outlined in the “How Does Learning Happen?” document into all program planning and development.
- Ensure children are provided with nutritious food that promotes good nutrition, dental health and awareness of special diets and allergies.
- Provide support to ensure program equipment and the facility are clean, well maintained and safe at all times; to include general housekeeping such as cleaning and disinfecting of toys, equipment/furniture.
- Support culturally appropriate programs and activities.
- Support schedules for indoor and outdoor activities.
- Assist with activities that introduce math and literacy concepts where children have the opportunity to experience accomplishments.
- Ensure children are supervised at all times and child/staff ratios are maintained as per the Child Care and Early Years Act.
- Support and follow through with the Mission, Vision Statements and Values of Child Care Algoma.
- Support and follow through with the Code of Ethics and Standards of Practice of the College of Early Childhood Educators / Association of Early Childhood Education.
- Maintain a professional approach when interacting with the parents, staff, visitors and School personnel where applicable.
- Be familiar and respond accordingly with emergency procedures

### ***The Ideal Candidate will have:***

- Diploma in Early Childhood Education and/or related education, or currently pursuing.
- Registered with the Ontario College of Early Childhood Educators is considered an asset.
- Experience within a daycare or school setting.
- Knowledge of current Child Development Theories and Practices, Early Identification and Intervention and of all Relevant Legislation, Policies and Procedures.
- Knowledge in Observation and Documentation curriculum planning.
- Effective Analytical and Problem Solving Skills.
- Effective Written, Planning, Organizational and Time Management Skills.
- Understanding of the cultural environment and inclusion.
- Respectful, compassionate, understanding, patient, and honest.
- Current Standard First Aid Certificate and Infant/Child CPR.
- Current Vulnerable Sector Police Check.
- Health Assessment and Current Immunization.
- Possession of a vehicle, valid Ontario Driver’s License and required insurance an asset.
- Bilingual in English and French an asset.

***Applicants are asked to submit an expression of interest letter, an updated resume, and a completed Employment Application Survey to:***

CHILD CARE ALGOMA HUMAN RESOURCE DEPARTMENT  
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7 ~ Fax: 705-945-8735  
Email: [hwilli@childcarealgoma.ca](mailto:hwilli@childcarealgoma.ca)

**Expressions of interest/resumes will be accepted on an ongoing basis.**

**You can download the application survey from our website (see link and QR code below):**

**<https://childcarealgoma.ca/about/careers/>**



*Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest, however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources at [hwilli@childcarealgoma.ca](mailto:hwilli@childcarealgoma.ca).*