

# CHILD CARE ALGOMA EXEMPLARY EMPLOYEE AWARD

*To honour an Employee who excels and exemplifies outstanding qualities and behaviours.*

## Employee of the Year Award

### NOMINATION

The **Employee of the Year Award** is given to an Employee for **exemplary efforts** made on behalf of Child Care Algoma during this past year.



*"We Care For What Really Matters"*

#### Who Can be Nominated:

An employee who has gone above and beyond the duties and responsibilities of his/her position to take actions which reflect credit upon Child Care Algoma.

**Who Can Nominate:** Employees of Child Care Algoma (Management, Co-workers, Support Staff), Parents, Community Partners may nominate an employee who they believe meet the criteria.



#### Judging Criteria:

Performance/Productivity ~ Observable "genuine passion" for their job/children

Supportive Team Builder

Go To Person

Vigorous Commitment to Quality and Professionalism/Advocacy

High Level of Personal Initiative

Dependability

Cooperative

Interpersonal Relationships to include Parent Engagement

Consistently goes "above and beyond" the call of duty...Makes exceptional contributions and exceeds expectations of the job...Provides extra effort and uses positive behaviours to make their work environment a better place

**When will the Award be Presented:** At Child Care Algoma's Annual General Meeting by the Board of Directors President.

**Who will Determine the Successful Recipient:** The Management Team will choose the employee who most closely matches the criteria based on the submission of the "Employee of the Year Award ~ Nomination Form".

**What will the Successful Recipient be Awarded:** The Employee of the Year will receive a \$300.00 cash award, recognition certificate and displayed acknowledgement on a plaque posted at 148 Dacey Road, Child Care Algoma's Website/Hub UB and the Annual Report. The recipient will also receive a "*Festive Friday*" paid day off to be used any Friday in the Month of December 2024.

#### Submitting Your Nomination:

1. Complete the Employee of the Year Award Nomination Form in full.
2. Forward the completed Nomination form on or before **May 3<sup>rd</sup>, 2024** to:

Holly Williamson, Coordinator of Human Resources and Administration

[hwilli@childcarealgoma.ca](mailto:hwilli@childcarealgoma.ca)

Employee  
of  
the  
Year

**Deadline for Nominations is May 3<sup>rd</sup>, 2024**